

**Wolds and Vale Federation
Minutes of the Full Governing Body Meeting
Tuesday 9th July 2019 at 5.30 pm
At Sherburn CE VC School**

Present:

V Bottomley	VB	Chair
I Taylor	HT	Head Teacher
K Childs	KC	Co-opted Governor
C Fenwick	CF	Co-opted Governor
C Moorwood	CM	Staff Governor
S Watson	SW	Parent Governor
J Kinsella	JK	Foundation Governor
N Skelton	NS	Parent Governor
A Bowden	AB	Foundation Governor

In attendance:

L Waller	Clerk
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Apologies:

T Webborn	TW	Co-opted Governor
J Kinsella	JK	Foundation Governor

No	Item	Action
1.	Welcome: The chair welcomed everyone to the meeting. AB said a prayer.	
2.	Apologies for absence: Apologies were received from T Webborn. Not consented.	
3.	Declaration of Governors' interests and reminder of Governor protocol: VB Governor at West Heslerton, AB Governor at Weaverthorpe	
4.	To determine whether any part of the proceedings should be treated as confidential: None	
5.	Notification of any other urgent business: None	
6.	To approve as a correct record the minutes of the meeting of the Full Governing Body Meeting and confidential item held on 9 th April 2019: CF proposed and KC to seconded the minutes for the FGB meeting. VB proposed and NS to seconded the confidential minutes. Action from confidential minute has been completed.	
7.	To consider matters arising from the minutes: None.	
8.	Date of the next FGB meeting: 22 nd October 2019 at Sherburn Primary School, 5.30pm Dates as per agenda agreed with Joanne Jackson. Working party dates as follows: Dates to be booked before the end of term for early Sept Standards: TBC Vision: TBC	

	SEND, PP and SP: TBC Finance, resources and premises: TBC	
9.	Latest monthly budget monitoring report: Nothing to report this meeting.	
10.	Report from Finance, Resources and Premise working group: Finance working party met with NYCC to look at contracts that are bought from NYES. Governors need to be considering the deficit budget and forming a plan for bringing the budget inline. The working party are looking at all options for sourcing bought in services. Governors discussed the pro's and con's of the NYES packages.	
11.	Safeguarding visit to school: The chair had undertaken a safeguarding visit to Luttons with HT to look at proposed fencing works. A gate with an intercom entry system is to be installed, see below.	
12.	Building work at Luttons: Headteacher recapped on building works that were planned to improve the entrance to Luttons and the cost implications. The health and safety advisor suggested fitting fencing on the playground to improve the entrance to school. It has been suggested that a larger gate is fitted with key pad or video entry system. Q When will work be undertaken? A Over the summer holiday period. A mirror will be fitted to a tree opposite the car park to allow staff to exit the car park safely. Q Concerns raised over hedge cutting and damage to the mirror. A Land owner has been supportive of the mirror being fitted. Chair visited Sherburn to view school single central record which is electronic and can be viewed from either school.	
13.	The Headteacher presented a written report: Fluctuating numbers on roll at Luttons, increasing at Sherburn at the moment. Sherburn attendance has increased slightly. 2 exclusions at the federation this half term. Excluding children is a difficult decision to make and has an impact staff, families and the children involved. KS2 results were released today and shared with governors, Luttons close to FFT20 aspirational targets, staff will produce case studies for children who haven't achieved national standard.. Progress moving forward across the federation. Staff believe children have made good progress at Sherburn. KS1 data has been externally moderation with NYCC. External phonics audit agreed that the subject is taught well. The needs of children should be considered when viewing the results. Quality of teaching remains good, external judgements have been included in the report so governors can triangulate the evidence provided. Instant feedback to staff is being used by the HT during monitoring through learning walks, this has been well received by staff. Feedback from parents has been requested via reports letters, we are awaiting responses. HT updated governors on staffing at both schools and plans for September. Including plans for pupil premium spend at Sherburn.	Standards party to analyse data further at their next meeting.

	<p>Q Would similar be offered to Luttons PP children A PP children at Luttons have a better attitude to learning so the SEMH interventions are not required at the moment. Progress assessment and how it is measured was discussed. Professional development was discussed and the opportunities that the school has secured. A teacher has been successful in applying for a maths mastery specialist post.</p> <p>Q Are supply costs covered when the teacher is out? A Yes, costs are covered as part of the package. Successful FOLS and FOSS summer fairs have been held this term.</p>	
14.	<p>Reports from working groups: Vision for the federation to be uploaded to the website, working party to look at the vision with reference to the new SIAMS inspection framework.</p>	<p>Governors to look at vision statement with new SIAMS inspection framework.</p>
15.	<p>The following policies were presented to governors for approval.</p> <ul style="list-style-type: none"> • Joint uniform • Joint security • Joint design & technology • Joint assessment • Joint freedom of info • Admissions Luttons • Admissions Sherburn <p>Governors approved the policies that were presented with no changes. Policies to be printed and offered to the chair for signing.</p>	
16.	Governors considered current vacancies on the GB	
17.	Governor visits: VB has visited schools for safeguarding, as has TW who visited an outdoor education session. NS visited to discuss staff wellbeing in June. CF has been in listening to readers, suggestions that children take reading and crafts out into the community.	
18.	<p>Training for governors will be available in the autumn term. Some governors are still to complete the training outlined in the agenda. SIN meeting reports have yet to be received the chair talked through items that were discussed at the meeting.</p>	<p>LW to give CF SIAMs inspection questions</p>
19.	Skills audit: governors were asked to complete the NGA skills audit.	<p>To be returned to LW</p>
20	Governor action plan: a draft plan has been worked on with the chair and the HT. It will be added to the agenda for the first meeting back in the new term.	
21	Statement to parents: Statement to parents, and information that must be published on the website was discussed and approved.	
22	No other business to be discussed. AB closed the meeting with a prayer.	
	<p>Date of next meeting: Tuesday 22nd October 2019 at Sherburn Primary School, AB closed the meeting at with a prayer.</p>	

Meeting Closed at 7.23pm

Signed

Dated

To ensure clarity of vision, ethos and strategic direction

To hold the headteacher to account for the educational performance of the school and its pupils, and the performance management of staff

To oversee the financial performance of the school and make sure its money is well spent