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Introducing Our School

Sherburn Church of England School is a Voluntary Controlled Primary School. We admit children from the term after they are four until they are eleven years old inclusive. In the academic year when children are eleven, parents have the opportunity to send their children to a secondary school of their choice.



The school dates from 1893, replacing an earlier building on the site. It is situated in the village of Sherburn on a large attractive site with extensive views of the Wolds and the farmland of the Vale of York. Entrance to the school is via a modern extension to the original building, housing the school office and headteachers office. The main school building has an interior that has been modernised and contains a classroom with adjoining cloakroom facilities, a hall which is used for assemblies, drama, PE, music and school meals. The purpose built early years/KS1 classroom has large bifolding doors that allow freeflow access to the outdoor area. There is a large newly surfaced and marked playground leading onto our extensive playing fields on which there is a new adventure playground, vegetable garden and spiritual garden. A further class is accommodated in a mobile classroom. The school has a security system on site for the safety of the children.

SHERBURN CHURCH OF ENGLAND PRIMARY SCHOOL

'Working together, putting children first within our Christian family'

Statement of Aims and Values

In consultation with pupils, parents, governors, community members and staff our aims and values were generated.

Aims

We aim to serve our community by providing an education of the highest quality for children of all faiths and none within the context of Christian beliefs and practice. We believe in working together to make sure that school is a safe, secure, friendly and purposeful place where children are safe, encouraged, challenged and supported to do their best and learn.

Values

We value ensuring children are independent, resilient, confident; self disciplined and have a sense of self worth.

We value enriching the children's spiritual and moral development nurturing a sense of family by working in partnership with home, church and the community.

We value ensuring all pupils are literate, numerate and are able to make informed life choices and have the capacity to be successful.

We value inspiring a love for learning and at all times challenging the capacity of the individual to attain their greatest potential.

We value developing understanding, consideration and mutual respect for other religions, races, cultures, gender, people with disabilities and the environment.

We value ensuring truthfulness, compassion and love are present in everything we do.

Working Together, Putting Children First within our Christian family



Staff & Governors

Sherburn CE VC School

St Hilda's Street, Sherburn, Malton, Nth Yorkshire, YO17 8PG.

Telephone	01944 710 282
Email	admin@sherburn-pri.n-yorks.sch.uk
Website	www.sherburn-pri.n-yorks.sch.uk
Head Teacher & Child Protection Officer	Mr Ian Taylor BA (Hons), QTS, NPQH
Teaching Staff	Miss Kimberley Childs BA (Hons), QTS, NPQML Miss Sarah Boustead BA (Hons), QTS
Teaching Assistants	Mrs Sophie Scott, CACHE TA certificate Mrs Tina Dobson, NVQ L3 Miss Laura Kneeshaw, CACHE L3 Mrs Sara Stockill, CACHE L3 Mrs Kimberley Ward, Breakfast Club Supervisor
Mid-Day Supervisory Assistant	Mr Nathan Roberts
Cook	Mrs Kimberley Ward
Bursar	Mrs Joanne Jackson
Secretary	Mrs Laura Waller
Caretaker	Mrs Kimberley Ward
Governors	Mrs Val Bottomley, Co-opted Governor, Chair Miss Nicky Skelton, Parent Governor, Vice Chair Mr Ian Taylor, Headteacher Miss Sammi Briggs, Parent Governor Mrs Laura Waller, Staff Governor Revd Joe Kinsella, Foundation Governor Miss Kimberley Childs, Co-opted Governor Revd Andrew Bowden, Co-opted Governor
Clerk to Governing Body	Ms Vicky Carty

School Organisation

School hours-the daily routine:

<u>Morning Session</u>	9.00 a.m to 12.00 noon
<u>Afternoon session</u>	1 pm to 3.15 pm for all children
<u>Morning Playtime</u>	10.30 a.m. to 10.45 a.m.

Please note: Children should not arrive before 8.50 a.m.

Actual teaching hours in a normal school week (excluding Acts of Worship) are as follows:

<u>Juniors</u>	23 hours and 45 minutes.
<u>Infants</u>	22 hours and 30 minutes

Breaktime snacks- For most children it is a long time from breakfast to lunch and they are able to sustain concentration and work better with a mid morning snack. Class 1 receive a free piece of fruit. Class 2 children are welcome to bring a mid-morning snack.

To encourage healthy eating for life, we teach our children to think carefully about making healthy eating choices. We also encourage our parents to choose our delicious school meals, cooked on site or to provide a healthy packed lunch for their children at dinner time.

Please do not send sweets, crisps, biscuits or fizzy drinks to school.

Organisation of Classes

Children are taught in two classes, currently these are:

- Class 1: Teacher:** Miss K Childs
4 to 7 years old children (that is all children in Pre-Reception, Foundation Stage and Key Stage 1)
- Class 2: Teacher** Miss S Boustead
7-11 years old (Key Stage 2)

The School Curriculum

What Is The School Curriculum?

The School Curriculum is the sum of experiences, activities and opportunities which a school plans for its pupils.

The Foundation Curriculum.

This curriculum is especially designed for pupils who join the school in the Reception Year. It has been given a distinctive identity to cater for the very different needs of young children. The first year in school is about key learning skills such as speaking, listening, concentration, persistence and learning to work together.

This is achieved through a curriculum which contains the following:

- Personal, social and emotional development
- Communication and language
- Physical development
- Literacy
- Mathematics
- Understanding of the World
- Expressive arts and design

The first year in school is called the Foundation Stage. Children learn through play with adult guidance. They cover strands of learning and are continually assessed by staff. At the end of Reception most children will have completed their Early Learning Goals and will be ready to move onto Key Stage 1 in Year 1.

The National Curriculum

The children at Key Stage 1 (5-7 years old) and Key Stage 2 (7-11 years old) receive a broad and balanced education which we aim to make relevant, enjoyable and differentiated according to their needs.

The Core Subjects of the National Curriculum are Literacy, Science, Mathematics and ICT (Information Communication Technology). We also study History, Geography, Design and Technology, Art, Music and Physical Education. We have recently introduced French into the curriculum for all children.

The Governors in conjunction with the Head teacher and teaching staff will ensure that the curriculum is planned as a whole and meets all statutory requirements of the National Curriculum, including Programmes of Study and Assessment arrangements.

How will I know if my child how is getting on?

You will be welcomed into school in the Autumn and Spring terms for detailed parent consultation evenings. Your child's class teacher will explain their current level of attainment and their progress. In the Summer term, you will receive a written report and an opportunity to come to an open evening. Staff are always available for formal and informal discussions.

Assessment and Testing

We use several different ways to assess children throughout the year. Tests we use are chosen carefully to reflect the work covered and to make sure we are gaining information each year about children's performance against the full range of skills in Literacy and Mathematics. In all other subjects children are assessed continuously, on individual pieces of work and as they complete a particular topic of study i.e. Materials in Science.

When children reach the end of Key Stage 1 they take Statutory Assessment Tests (SATS) and again at the end of Key Stage 2. This gives a measure of how well your child is doing in comparison with national trends. These tests are conducted each year in May.

Our School, Our Church

There is a strong bond between the Church and the School, and a real sense of sharing in the life of the Community. Children are encouraged to attend Church services and the school takes part in Christian festivals in the Church throughout the year, to which parents and carers are always invited.

Members of the Church community come into school on a weekly basis to take worship.

Whilst Christianity is the central part of our scheme of work, some time will also be spent learning about other major faiths e.g. Judaism, Islam.

Religious Education

This is an integral part of school life. Our Religious Education and Acts of Worship reflect the unique character of our Church of England School.

All children attend daily collective worship which provides them with opportunities to:

1. Take part in worship
2. Learn about the nature and purpose of religious worship
3. Explore the beliefs and values which are central to Christianity and other religious traditions, both local and global
4. Consider those beliefs and values which underpin school and community life

Parents have the statutory right to withdraw their children from collective worship and Religious Education. If you should wish to do so, please speak to the Head teacher and alternative arrangements will be made for your child during these sessions. In line with the UN Convention of the rights of the child 1989, we recognise a child's right to freedom of religion and the right to examine their beliefs.

Extra-Curricular Activities

Sherburn School prides itself on the broad and balanced curriculum which is offered to all pupils. OFSTED praised the school for the excellent enrichment opportunities provided by such a wealth of after school activities and by the constant stream of visitors to school who brought their numerous talents to share with the children.

A number of after school clubs are offered by the school staff and parents (e.g.: activity and book club). Local coaches also run after-school coaching sessions such as cricket, football and dance.

The school works closely with a local cluster of small schools, with whom we arrange inter-schools sports activities.



Wrap Around Care

Breakfast Club

Breakfast Club runs every morning in term time from 8am until start of school.

We offer high quality childcare with a healthy breakfast within our school building. Breakfast options are: fruit juice; a variety of cereals and toast. The total cost is a very competitive £1.50.

Bookings are not necessary just drop in any time after 8 o'clock.



After School Clubs

We offer a wide range of extra-curricular activities during lunch time and after school. These are free of charge and open to all age groups.

At the moment they include:

Football Club

Tag Rugby Club

Art and Craft Club

Gardening Club

Library Club

Homework Club

Special Educational Needs

Children are deemed to have special needs if they have a learning difficulty which calls for special educational provision to be made for them.

Careful monitoring of children with special educational needs is carried out and the SEN Code of Practice is followed. At all stages, parents are fully consulted about what provisions should be made and actions taken.

The Special Educational Needs Co-ordinator is Mrs Alison Stephenson. A copy of the school's Special Educational Needs Policy is available to parents on request.

School Trips and Residential Visits

School visits play an important part in the delivery of the curriculum and provide a variety of learning experiences which enhance the children's experience. Examples of places we have visited include Ryedale Folk Museum, Filey, Robin Hoods Bay, the NEC in Birmingham, and Kingswood Activity Centre in Northumberland.

We send letters home explaining about forthcoming visits/outings, which seek parental permission for their child to be included. Parents are encouraged to contact the school with any questions or concerns that they may have in connection with them.

We also encourage older pupils to participate in a Residential Trip. This gives the children opportunities to learn in and from the outdoor environment and to gain independence being away from home and coping without mum or dad.

During the school day we may want to take the children out of school for a walk, or the short distance to the local church. These occasions are not necessarily planned in advance and we therefore ask parents to sign a general consent form.

Charges for School Visits

The school follows LEA guidelines on charging for school activities.

Parents may be asked for voluntary contributions towards educational visits. There will be no obligation to contribute, and no child will be prevented from taking part, but these activities may not take place if too many parents are reluctant to support the request for voluntary contributions.

Reporting to Parents

Parents are invited to discuss their child's progress at any time. Please make an appointment with your child's class teacher if you should wish to do so.

Further opportunities to discuss attainment and progress will be provided each term:

Autumn and Spring: Formal parent consultation evenings are held

Summer: Written Reports are sent out to parents with an invitation to an open evening.

OFSTED Inspection

Our lastet one day inspection took place on 14th February 2017, the inspector found that we remained a good school.

The school's last full OFSTED Inspection took place on the January 16th 2013. A copy of the full Inspection Report can be accessed through the school website.

Pastoral Care

Ours is a small school and run on the lines of a large family. As children progress through the school they are encouraged to develop their sense of responsibility towards each other and the School as a community and older children are encouraged to develop a sense of responsibility towards the younger ones.

We have a School Council comprising children from Reception to Year 6 elected by all the children in the school on an annual basis. This council gives the children a very real say in how their school is run and helps them to deal with issues such as bullying, better playtimes and a healthier school.

Child Protection

Sherburn School is committed to ensuring the welfare and safety of all children in school. All North Yorkshire schools, including Sherburn School, follow the North Yorkshire Safeguarding Children Board procedures. The school will, in most circumstances, endeavour to discuss all concerns with parents about their children. However, there may be exceptional circumstances when the school will discuss concerns with Social Care and/or the Police without parental knowledge (in accordance with Child Protection procedures). The school will, of course, always aim to maintain a positive relationship with all parents. The school's child protection policy is available on request. The Governor responsible for Child Protection is the Chair of Governors, Mrs Val Bottomley. We fully support the NYCC Equality Policy:

North Yorkshire County Council's Equality Policy Statement:

"we oppose all forms of unlawful or unfair discrimination, whether because of race, colour, ethnic or national origin, sex or gender reassignment, marital status, family status, sexuality, religion or beliefs, disability, age or any other condition or requirement which places a person at a disadvantage and cannot be justified".

Concerns and Complaints

Any causes of concern regarding your child or the school should firstly be addressed to your child's class teacher. If the matter cannot be resolved, it should then be forwarded to the Headteacher. In the event of a matter remaining unresolved after consultation with both the Class teacher and Headteacher, a letter should be sent to the Chair of the School Governors. The full Complaints Procedure can be obtained from the Website or the Chair of Governors on request.

Restraint policy of the School

Please note that, in line with Government and national guidelines, the school reserves the right for staff to use reasonable restraint when dealing with behaviour that could cause injury to a pupil themselves, to others or to property.

Admission of pupils

The school follows the admissions guidelines set out by the LEA. The LEA sets out the number of admissions for the school each year subject to Governing Body approval. When the number of children applying exceeds the limit, then places are allocated according to LEA criteria, set out in their admissions policy document.

All admissions to Sherburn School have to be initially approved by Harrogate Education Office prior to children starting at the school.

The school admits pre-reception children from the term after they become four on a part time basis. (The school deals with pre-Reception admissions only. Reception and other admissions have to go through the Harrogate Education office.)

When joining our school we welcome parents and their children to come and view the school in action and to meet with the Head teacher and staff, so that any queries can be answered.

Sherburn School Uniform

GENERAL

Sweatshirt, with or without school logo, navy

Fleece, with or without school logo, navy

White polo shirt, with or without school logo

Trousers or skirt, dark grey or black

Plain socks, white, grey or navy

Sensible shoes, black or brown, no trainers please.

Summer dress for girls, blue checked

Summer shorts for boys, dark grey or black

PE

Plain navy shorts

Round necked plain white T shirt

Black trainers

A clean PE kit must be kept in school at all times.

It is essential that all items of clothing are marked with the child's name.

The wearing of jewellery is not allowed, except for small stud earrings for children with pierced ears, which must be taped over for PE. Staff and Governors will not be held responsible for any injury caused by the wearing of earrings or jewellery. Children are also permitted to wear watches, but must take responsibility for looking after them.

Rumours on Victoria Road and Tesco uniform embroidery service stock all the above items. Items without the school logo can be purchased cheaply from from supermarkets and other outlets, e.g. Boyes. We do not allow logos of any kind on school wear. When trainers or outdoor winter PE kit are required staff will let parents know.

School Meals

Hot tasty meals are cooked on the school premises by the school cook. They are either freshly prepared or good quality ready prepared meals. We use produce from our own school garden when in season

Menus change each term. The current charge for school meals is £2.10 per day, If you would like your child to try our delicious school meals please send payment, in the form of a cheque wherever possible, in a named envelope.

Accommodation is also available for any children who wish to bring healthy packed lunches.

Midday supervisory assistants look after the children during the mealtime and the short break which follows the completion of dinners.

At the moment, all infant children, (Reception, Year 1 and Year 2) can enjoy a free school meal. When children reach Year 3, parents must bear the cost.

Pupil Premium – formerly known as Free School Meals

If you think that you are entitled to claim Pupil Premium on economic grounds, your child will also be entitled to other benefits, eg free milk; subsidised trips. Infant children who have universal free school meals are not entitled to these other benefits unless parents make a claim for Pupil Premium. Please ask in school if you need help.

First Aid

Minor injuries sustained at school are dealt with by trained staff. In the event of an injury requiring the attention of a doctor or hospital treatment, parents will be contacted.

Details of all accidents that occur in school are recorded.

Prescription medicine may be administered by staff. Please see the Head teacher for details.

Please ensure that the school is informed of any changes to your telephone numbers or emergency contacts as soon as possible. We cannot afford a delay in contacting you in an emergency.

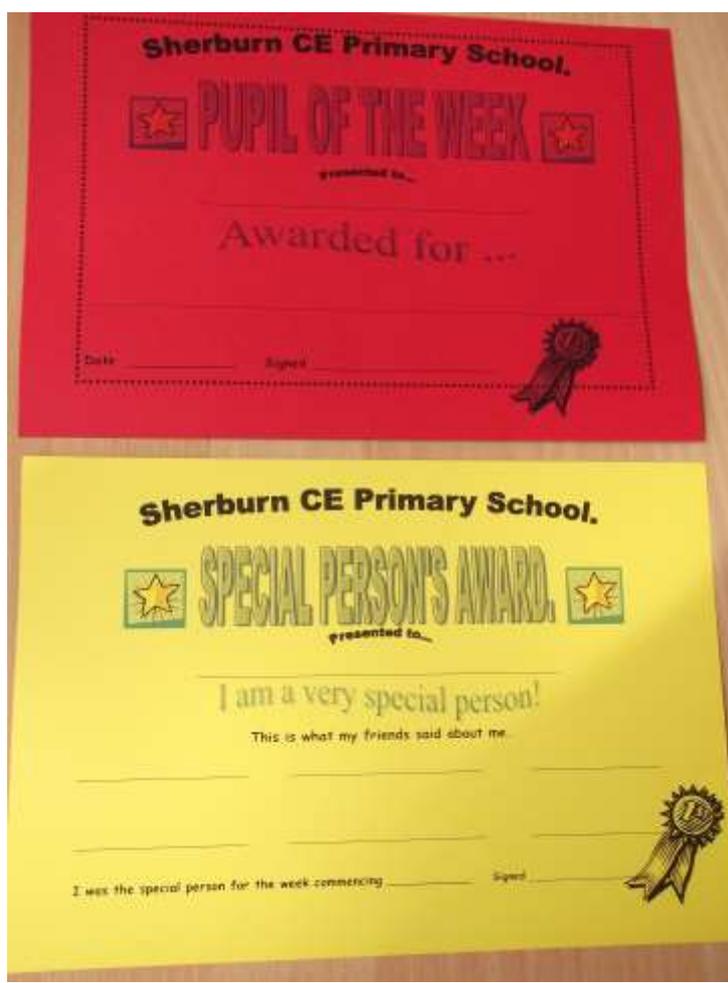
Rewarding Success

The children's achievements are currently celebrated each Thursday morning in an Awards' Assembly, 9.10 – 9.30 a.m., where children are presented with stickers and certificates in recognition of good work, effort and behaviour. Each week we have a pupil of the week for each class.

Children are placed into one of four teams, Romans, Saxons, Vikings or Normans, and try to 'win' points for their team during the week. Again, these team points are awarded for good work, effort or behaviour.

Each half term a pupil is awarded the Ring Rose Saville Cup for progress.

All parents, grandparents and friends are warmly invited to join us for these assemblies.



Our school firmly believes that positive praise encourages students to try their best.

Friends of Sherburn School (FOSS)

FOSS is a very active group of parents who raise money for the school to fund a wide range of purchases, activities, visits and parties. A number of events are run throughout the year including: The Christmas Fair, Summer Fair, Treasure Hunts and School Discos to name but a few.

New members are always welcome and if you would like further details about the work of FOSS please contact the Head teacher

Attendance

Full attendance is crucial to your child's progress at school. Term-time holidays will only be authorised in exceptional circumstances. We also ask that parents ensure that medical appointments are made after school and in the holidays.

If your child is absent due to sickness or any other unavoidable reason please inform the school either verbally, by telephone or by letter on the first day of absence. We cannot accept reasons for absence from a third party. Absences can only be authorised for bona fide reasons and if notification is given. The school will take steps to gain information about unauthorised absence from the first day of absence.

Thank you for your co-operation in this matter.

Equality

Your support for your child's education is crucial to their progress. Please tell us if there are any adjustments we need to make to help you support your child, for example: letters in large font; letters in different languages; wheelchair access; explaining things over the phone or a discussion with a member of school staff. We will help in whatever way we can.

Correspondence

Newsletters containing information about past and future events, achievements etc. are sent out weekly by email. Please ask for a hard copy if you need one.

Letters regarding any other information will be sent out as and when required.

The School has its own web site where current information regarding the school and future events are posted on a regular basis. www.sherburn-pri.n-yorks.sch.uk

General Information

Sherburn CE Primary School
Head teacher: Mr Ian Taylor
St. Hilda's Street
Sherburn
Malton
North Yorkshire
YO17 8PG
01944 710282
www.sherburn-pri.n-yorks.sch.uk
admin@sherburn-pri.n-yorks.sch.uk

Education Authority

The school is maintained by the North Yorkshire County Council Children and Young Peoples Service. For any further information that is may be obtained from:

The Education Office
Ainsty Road
Harrogate
North Yorkshire
HG1 4XU

Telephone: 0845 0349467

Or

The Authority's headquarters are in Northallerton. Enquiries should be directed to:

Children and Young Peoples Service
NYCC
County Hall
Northallerton DL7 8AE

Telephone: 0845 0349467

Public Access to Documents

Data protection and Freedom of information legislation requires the school to make certain information available to parents. If parents wish to see any documentation they should contact the Head teacher.

The information contained within this document is correct at the time of publication and any subsequent changes will be notified to parents.

January 2018